

## **GUIDELINES TO FILL UP THE APPLICATION FORM ONLINE**

### ***What all do you need to complete the Online application process for Tezpur University (CODL)?***

As an applicant, you would need the following:

1. An E-mail ID for registration and for receiving all future correspondence till the admission process is over and subsequently, if admitted.
2. A Mobile Number to receive SMS based notifications/communications related to the online application, Admit card etc till the admission process is over and subsequently, if admitted.
3. Facility with internet connectivity.
4. A recent scanned passport sized colour photograph (for scanning and uploading in "jpeg" format only. File size of scanned photograph should not be more than 100KB).
5. Your scanned signature using **Blue/Black** pen on white sheet (for scanning and uploading in "jpeg" format only. File size of scanned photograph should not be more than 100KB).
6. Access to an online payment facility / service such as
  1. Net Banking
  2. Credit card
  3. ATM-cum-Debit card

### **Important Notes for all applicants:**

1. A printout of the submitted complete Application form is to be retained with the candidate, which is to be submitted at the time of admission, if selected.
2. Original certificates issued by the competent authority supporting your filled in details will be asked from you ONLY at the time of admission. If data provided in the online application is not supported by appropriate documents then your application/ claim for admission shall be summarily rejected.

### **Steps to be followed for filling the online application:**

Before proceeding to fill up the online application form, please ensure that you have the required details and scanned image files of your (i) recent passport size colour photograph and (ii) signature [as specified at para 4 & 5 above], which will be needed at different stages of process. The entire process of filling online application form can be completed in six stages. The six stages are:

1. Register yourself for the online application process at the Tezpur University (CODL) Application Portal ([www.tezu.ernet.in/www.tueeonline.in](http://www.tezu.ernet.in/www.tueeonline.in)).
2. Select the Programme (Distance Learning Academic session July (Autumn) session 2017) of your choice [check eligibility etc].
3. Next, application form will appear on the screen. Fill up the details in the application form which will have the following sections:
  - a) Applicant Details
  - b) Upload Photo and Signature

- c) Academic Details
- d) Document Details
- e) Preview and Confirm

Please SAVE your application before proceeding to the next section.

4. In the “Preview and Confirm” section, a preview of all data entered by you in the application process will appear on the screen. Check the correctness of the previewed data. If no corrections are required then '**Confirm**' the submission. Otherwise, edit the details before confirming submission.

Please note that you cannot Edit/Modify your application once you click Confirm & Submit button. Go for Fee Payment and Final Submission/Apply for a new Programme at the Dashboard.

5. For subsequent applications (of new Programmes), 'Applicant Details', 'Upload Photo and Signature', 'Academic Details', 'Document Details' will be automatically copied from details of the first application. If you choose to pay after selecting all the Programme of your choice, a combined payment of Admission Test Fee for all courses you have applied for can be done.

## How to complete Registration on the Tezpur University (CODL) Admission Portal (www.tezu.ac.in/ www.tueeonline.in) for Online Application Process?

**Step 1:** Please click on "**Apply for Admission**" button given on the home page of the Tezpur University (CODL) Application Portal.

The screenshot shows the homepage of the Centre for Open and Distance Learning (CODL) at Tezpur University. The header includes the university logo and the text 'Centre for Open and Distance Learning(CODL) Tezpur University'. A navigation bar contains links for 'Home', 'People', 'Programs', 'Department', 'No-Registration', and 'Contact Us'. The main content area is divided into a 'News & Events' sidebar on the left and a central image of the building. The sidebar lists several news items with dates and 'New' tags. Below the image is a caption 'Centre for Open and Distance Learning' and a paragraph describing the centre's establishment in 2011 and its focus on providing quality education through open and distance learning modes.

**Step 2:** On clicking the link, you will be directed to a new page having an Applicant Login Box. Below the login fields there is a link "**Make Registration**". Please click on this link.

[SIGN IN](#)

 **Tezpur University**  
 Welcome to TEZPUR UNIVERSITY (COES)

### QUICK TIPS

**IMPORTANT INSTRUCTIONS FOR CANDIDATES BEFORE APPLYING ONLINE**

**Distance Learning**

**Keep the following items in your hand before applying :**  
 Email id  
 Mobile no  
 Scanned photograph (Less than 100KB)  
 Scanned signature (Less than 100KB)  
 Credit card, Net banking or ATM-cum-Debit card if available  
 Scanned copy of graduation certificate and mark sheet is required to be made ready.

**Disclaimer :** Candidates are advised to read the prospectus properly, before applying to any particular programme. Make sure you read the required eligibility for each programme from prospectus, before applying for the same through this online process. University will not be responsible for mistakes made by student by not going through the prospectus. Fees once paid is not refundable in any circumstance.

**APPLICANT LOGIN**



Existing user?  
[Sign In](#)

New user? Registered Now!  
[NEW REGISTRATION](#)

[Activate Your Account](#)

For the best view use Mozilla Firefox , Google Chrome browser Copyright © 2017, ucanapply.com. All rights reserved.

**Step 3:** When you click the link you will be shown a Registration Form asking for various details. Fields for information which is mandatory is marked with "Red coloured bullets" and is to be essentially filled up. These fields cannot be left blank. Once you fill the details, you can click on the "Sign up" button at the bottom for completing the registration process.

[SIGN IN](#)

 **Tezpur University**  
 Welcome to TEZPUR UNIVERSITY (COES)

**REGISTRATION**

Email ID :-

Please note that all communication related to your Application-2017 including the registration for activation etc. will be sent to this email id.

Password :-

Confirm Password :-

Your password should contain minimum of 8 alpha numeric characters.

Name of Applicant :-

Date of Birth :-  /  /

Sex :-

Father's name :-

Don't add any salutation like Mr./Dr. etc. before the Name.

Mother's name :-

Don't add any salutation like Mr./Mrs./Dr. etc. before the Name.

Address :-

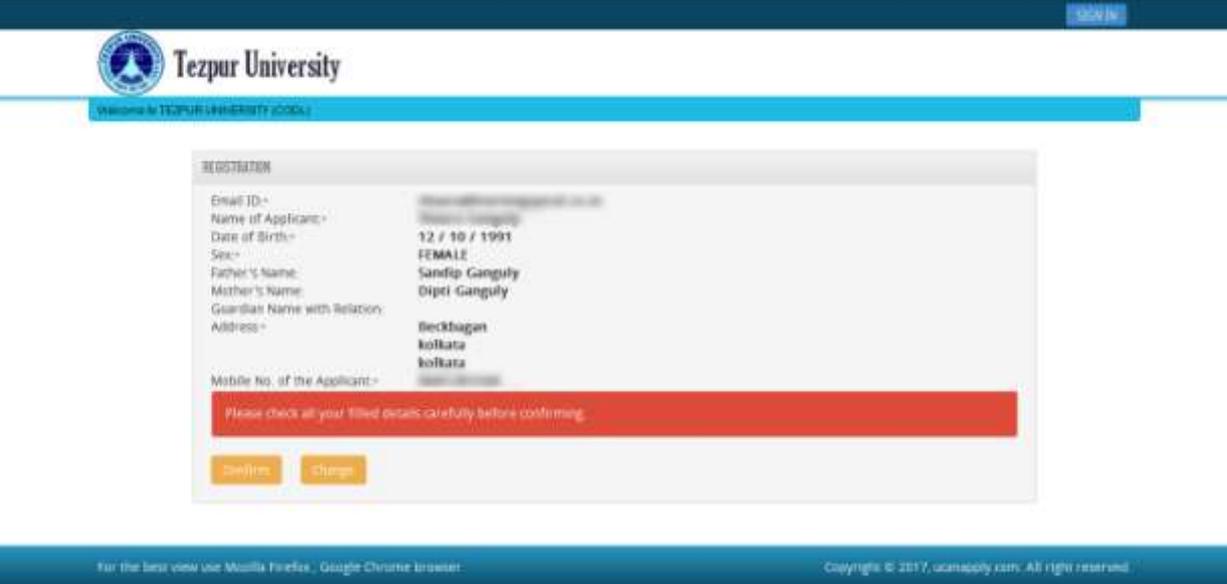
Mobile No. of the Applicant :-

[Sign Up](#)

Already Registered? [Back to Login](#)

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**NOTE:** PLEASE NOTE THAT DETAILS SUBMITTED DURING REGISTRATION CANNOT BE CHANGED LATER. SO MAKE SURE YOU DO NOT MAKE ERRORS IN THE INFORMATION YOU FILL IN THIS FORM.



The screenshot shows the Tezpur University website header with the logo and name. Below the header is a navigation bar with a 'HOME' button. The main content area displays a 'REGISTRATION' form with the following details:

Email ID:-	tezu@tezu.ernet.in
Name of Applicant:-	Sandip Ganguly
Date of Birth:-	12 / 10 / 1991
Sex:-	FEMALE
Father's Name:-	Sandip Ganguly
Mother's Name:-	Dipti Ganguly
Guardian Name with Relation:-	
Address:-	Beckbagan Kolkata Kolkata
Mobile No. of the Applicant:-	9830012345

Below the form, there is a red warning box that says "Please check all your filled details carefully before confirming." and two buttons: "Submit" and "Change".

At the bottom of the page, there is a footer with the text: "For the best view use Mozilla Firefox, Google Chrome browser." and "Copyright © 2017, ucmassip.com. All right reserved."

#### Step 4: Activation and validation of Registration

1. On successful submission of registration details, you would be shown a confirmation message on the screen. You will also receive an e-mail on the e-mail ID provided by you in the Registration Form and a validation code on your registered mobile number. This email will contain an activation link. You need to click on this activation link to confirm and complete your registration process.

**Note:** This confirmation and activation link e-mail might land up in your "Spam Folder" or "Junk Folder". So, in case you do not find the registration confirmation e-mail in your "Inbox", please check your "Spam Folder" or "Junk Folder". If you find the e-mail from *codl@tezu.ernet.in* in your "Spam Folder" or "Junk Folder", please report it as "Not Spam" and/or add the same to your contact list so that the subsequent e-mails from *codl@tezu.ernet.in* always come in your Inbox. Always check your "Spam Folder" or "Junk Folder" for e-mails from the Tezpur University (CODL) Admission Portal.



The screenshot shows the Tezpur University website header with the logo and name. Below the header is a navigation bar with a 'HOME' button. The main content area displays a 'REGISTRATION SUCCESS' message:

**REGISTRATION SUCCESS**

Your registration for TEZPUR UNIVERSITY (CODL) Application Portal is accepted !

Confirmation e-mail containing an activation link and your log in details has been sent on the registered e-mail ID provided by you. Open your e-mail account and click on the activation link for completing the registration process and filling up of online application.

CODL-এর এই সফল নিবন্ধন সনাক্ত করার পরে আপনি নিবন্ধন প্রক্রিয়া সম্পূর্ণ করার জন্য আপনার ইমেইল বক্সে একটি নিবন্ধন নিশ্চিতকরণ ইমেইল পাবেন। এই ইমেইলটিতে একটি নিবন্ধন নিশ্চিতকরণ লিঙ্ক রয়েছে যাতে আপনি নিবন্ধন প্রক্রিয়া সম্পূর্ণ করে অনলাইন আবেদন পূরণ করতে পারেন।

**(Do check your SPAM Mail/ JUNK Mail folder just in case the email gets categorised as SPAM by your email service provider !)**

Please follow the instructions in the email for proceeding further with your TEZPUR UNIVERSITY (CODL) Application Portal 2017 online application process.

[Go to the linked page](#)

At the bottom of the page, there is a footer with the text: "For the best view use Mozilla Firefox, Google Chrome browser." and "Copyright © 2017, ucmassip.com. All right reserved."

2. Click on this activation link received in the e-mail. Your account will not be activated until you have clicked on this activation link, so, do not forget this important step.

Active your registration for CODL ONLINE APPLICATION 2017-18 Inbox x

**Admin** [codl@tezu.ernet.in](mailto:codl@tezu.ernet.in) via [amazonses.com](https://amazonses.com) 12:08 PM (0 minutes ago) ★ ↶ ⌵

to me ⌵

Dear Shuvra

Thank you for showing interest for admission to courses of TEZPUR UNIVERSITY (CODL) for the academic session 2017-2018.

The details as submitted by you during the process of registration is given below:

**Name :** [REDACTED]

**Email :** [REDACTED]

**Password :** 12345678

**Your Activation Code :** 431088

**Important Instructions for activation of Registration on the TEZPUR UNIVERSITY (CODL) Application Portal**

1. In order to proceed further it would be essential to activate your TEZPUR UNIVERSITY (CODL) Application Portal registration [Click Here to Verify/Activate](#)
2. For activating your registration and proceeding forward click the link below: TEZPUR UNIVERSITY (CODL)
3. In case of difficulty please contact [application@teeonline.in](mailto:application@teeonline.in)
4. It is advised that you keep a printout of this mail for record for easy reference to your registered e-mail id.

Online Support Services  
TEZPUR UNIVERSITY (CODL)  
CODL Admission Portal 2017-2018.

3. On clicking the activation link, you will be directed to the validation page in which you are required to give the validation code sent on your registered mobile number. Enter the validation code received on your registered mobile number to complete the registration process.

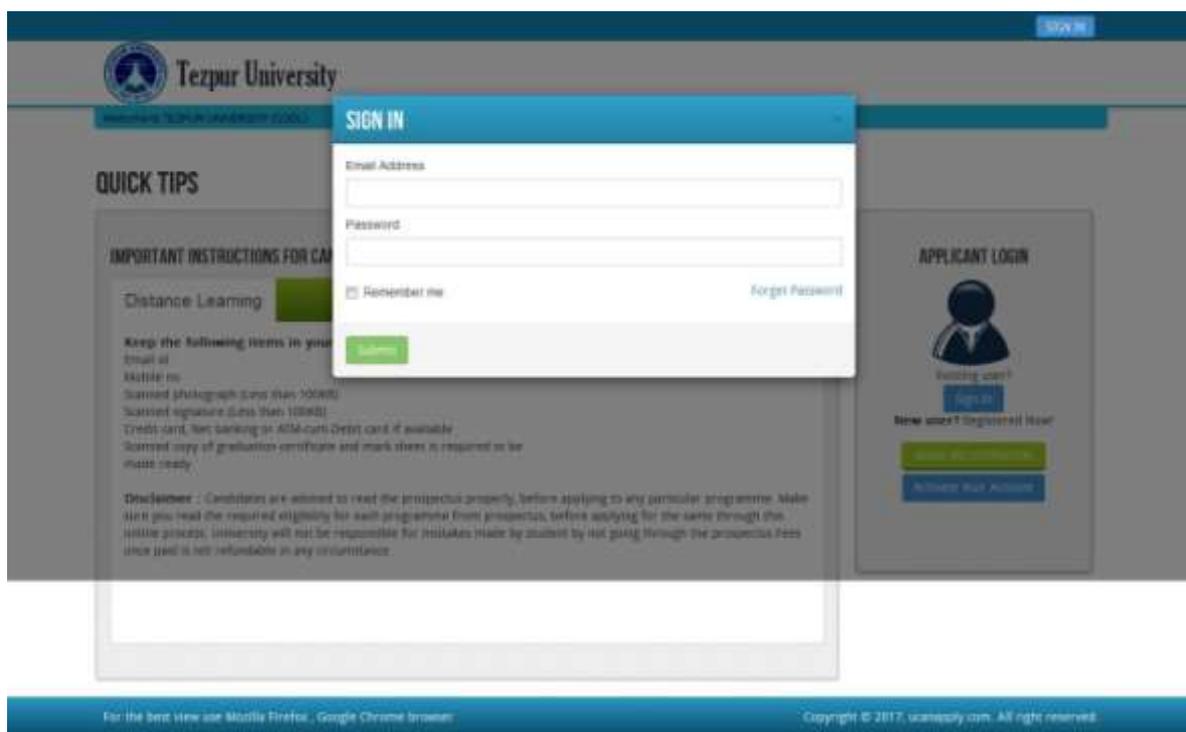
The screenshot shows the Tezpur University CODL application portal. At the top, there is a navigation bar with the university logo and name. Below it, a blue banner reads "Welcome to TEZPUR UNIVERSITY (CODL)". The main content area is titled "ACTIVATOR" and contains a form with two input fields: "Username\*" (with the value "shuvra@teezupportal.co.in") and "Enter Activation Code / OTP\*" (with the value "Enter Activation Code"). A green "Submit" button is located below the second field. A note at the bottom of the form states: "Your activation code has been sent on your registered email id AND mobile number given at time of registration. SMS on your mobile may take some time to deliver based on your cellular service provider." At the bottom of the page, there is a footer with the text "For the best view use Mozilla Firefox, Google Chrome browser." and "Copyright © 2017, ucamapply.com. All rights reserved."

4. On successful validation, you will be allowed login and directed to My Application Section. Select the course of your choice and start filling up the application form online.



## How to select Course for which I want to apply?

**Step 1:** After activation and validation of your Registration on the Tezpur University (CODL) Admission Portal ([www.tezu.ernet.in/www.tueeonline.in](http://www.tezu.ernet.in/www.tueeonline.in)), you can login into the programme.



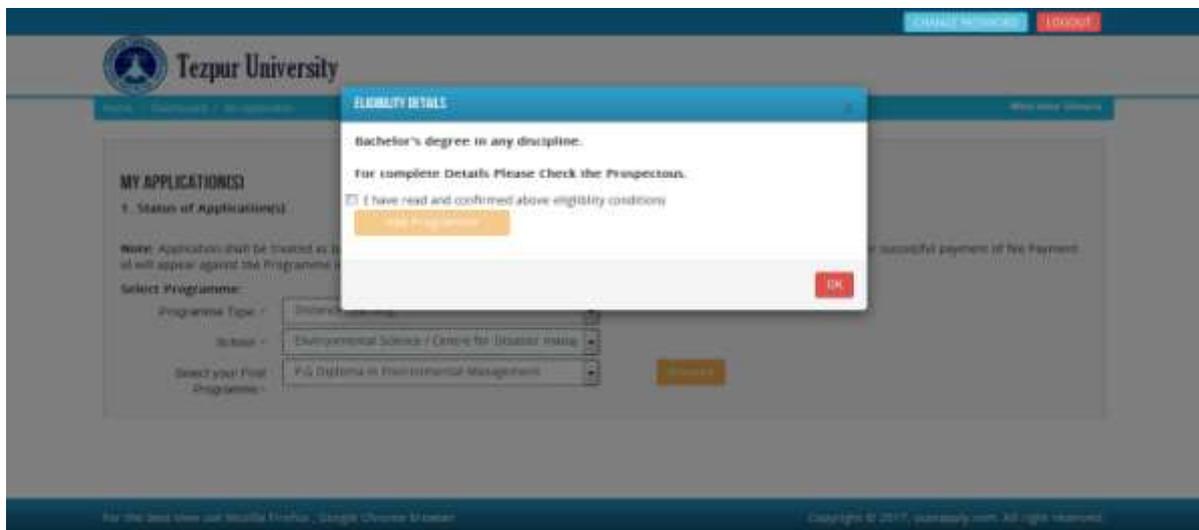
After login you will be able to see dashboard and click “My Application”



Then you will be able to see following page with the title "Status of Applications".

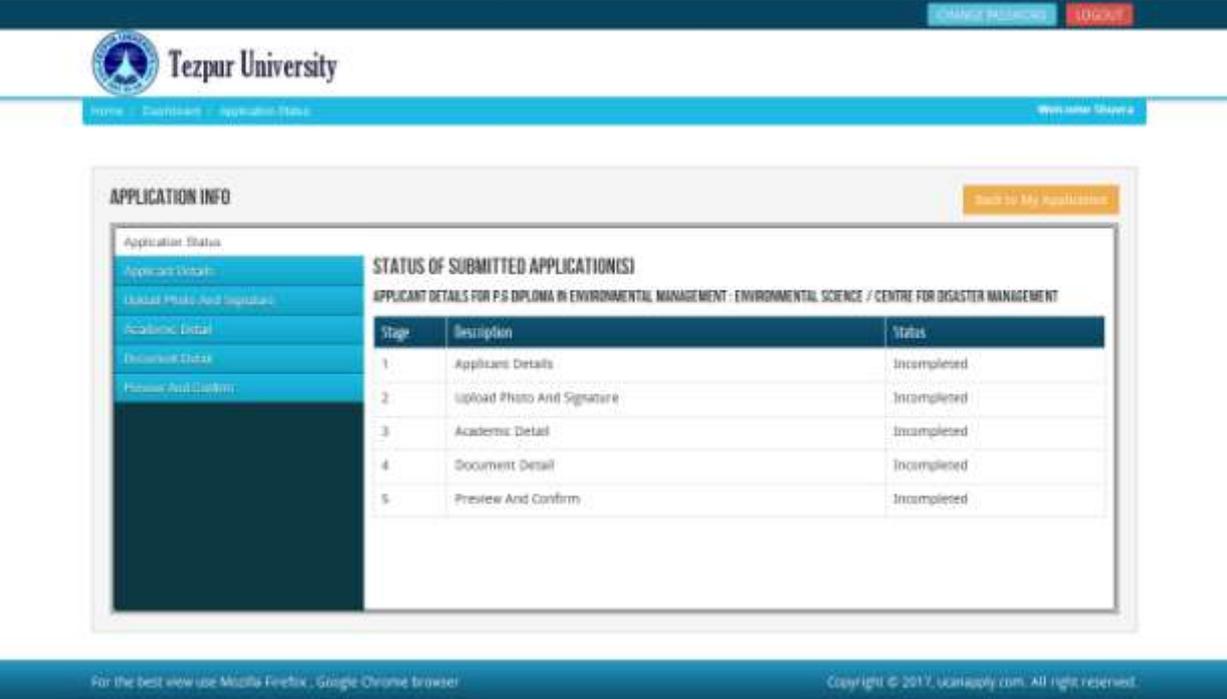


**Step 2:** Please select your programme type, school and preferable first programme from the drop down boxes given at the bottom. Check the eligibility and in case you are eligible for the course click the checkbox given below regarding confirmation of the terms and conditions and the eligibility to proceed further for filling up the application form by clicking "**Add Programme**" button.



## How to fill up the Application form after I have selected the Programme I wish to apply for?

**Step 1:** After you have added the first programme of your choice and come to the above screen, On clicking, following form will appear on the screen. Some of its fields would be pre-filled with the details you gave at the time of registration. Fill up other required details correctly.



The screenshot displays the Tezpur University application portal. At the top, there is a navigation bar with the university logo and name, and buttons for 'FORWARD APPLICATION' and 'LOGOUT'. Below this, a breadcrumb trail shows 'Home > Dashboard > Application Status' and a 'Welcome Student' message. The main content area is titled 'APPLICATION INFO' and includes a 'Back to My Application' button. On the left, a sidebar lists application steps: 'Application Status', 'Applicant Details', 'Upload Photo And Signature', 'Academic Detail', 'Document Detail', and 'Preview And Confirm'. The 'STATUS OF SUBMITTED APPLICATION(S)' section shows a table for 'APPLICANT DETAILS FOR P.G DIPLOMA IN ENVIRONMENTAL MANAGEMENT - ENVIRONMENTAL SCIENCE / CENTRE FOR DISASTER MANAGEMENT'. The table has three columns: 'Stage', 'Description', and 'Status'. All five stages listed are currently 'Incompleted'.

Stage	Description	Status
1	Applicant Details	Incompleted
2	upload Photo And Signature	Incompleted
3	Academic Detail	Incompleted
4	Document Detail	Incompleted
5	Preview And Confirm	Incompleted

**NOTE:** Mandatory fields have been marked with red asterix. They are to be essentially filled up before you will be allowed to 'Save' of the form.



APPLICATION INFO

Go to the application

- Application Details
- Academic Profile and Examinations
- Personal Details
- Current Contact
- Current Address
- Current Phone
- Current Email

APPLICANT DETAILS FOR INTEGRATED M.Sc. IN BIOSCIENCE AND BIOTECHNOLOGY - SCIENCE

Candidate Name:

Father's Name:

Mother's Name:

Category:

Physically Challenged:

Date of Birth:

Gender:

Nationality:

Employed:

Father's Occupation:

Mother's Occupation:

Religion:

State of Residence:

Approximate yearly family income (INR L):

Are you a returned student/Ex-aminee? :

Are you belong to minority :

Marital Status:

Are you a Kasturba Nigam (KSI) :

Do you need hostel accommodation :

Address (can't be):

What is your Locality? :

Academic distinction/ Award/ Prize (if any):

Specialized or advance training (if any):

Other information worth mentioning includes publications (if any):

Expatriated from any Examination? :

Published for international? :

Area Of Interest:

Do you have any gap period of typical more than one year qualifying examination and your address(es) of your gap months are the following :

PERMANENT ADDRESS

Address Line 1:

Address Line 2:

Address Line 3:

City/Town/Village:

Post Office:

District:

State:

Pin:

Father/Mother/Grandfather Mobile No.:

Landline Phone:

CORRESPONDENCE ADDRESS ( COPY THE PERMANENT ADDRESS

Address Line 1:

Address Line 2:

Address Line 3:

City/Town/Village:

Post Office:

District:

State:

Pin:

Father/Mother/Grandfather Mobile No.:

Landline Phone:

EMAIL

shantanu.saha@tezpuruniversity.ac.in

Save & Continue

**Step 2:** After you have filled up all the required fields of the 'Applicant Details', Click on the 'Save & Continue' button given at the bottom of the page (as shown above).

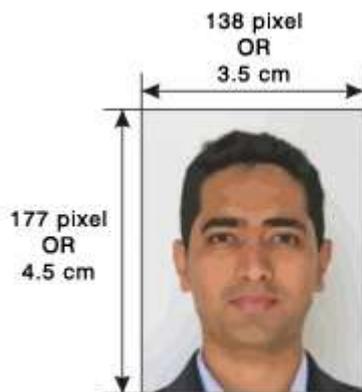
**Note:** For details related to specific fields in the application form, eligibility condition, number of seats, fee etc please refer to the Information Bulletin available on the Tezpur University (CODL)'s Admission Portal ([www.tezu.ac.in](http://www.tezu.ac.in) / [www.tueeonline.in](http://www.tueeonline.in) ).

**Step 3:** After filling up application click the 'Save and Continue' Button given at the bottom.

### **How to Upload image file (in jpeg format; size limit 100kb) of my scanned photograph and signature?**

**Step 1:** To upload the image file of you scanned passport size colour photograph and signature, click the button 'Upload Photograph and Signature' button available on the left panel. On clicking, you will see the following screen:

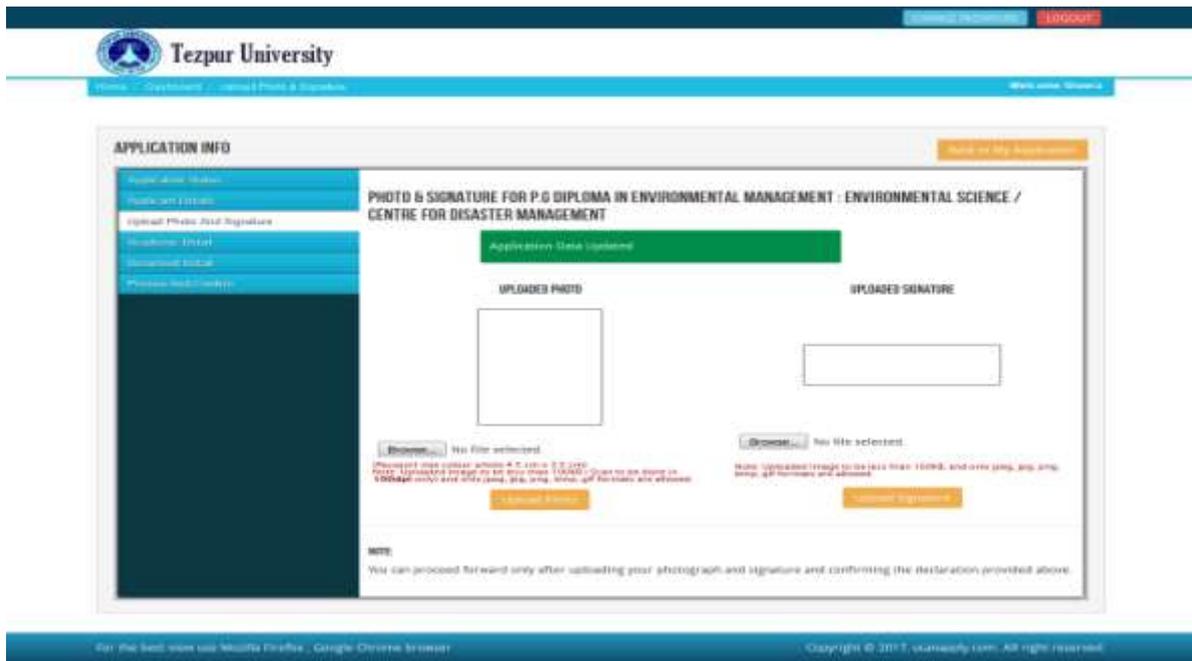
(Your scanned passport photo should be within 3.5 x 4.5 cm in size, scanning resolution should be within 100 dpi & file size should be less than 100 KB.)



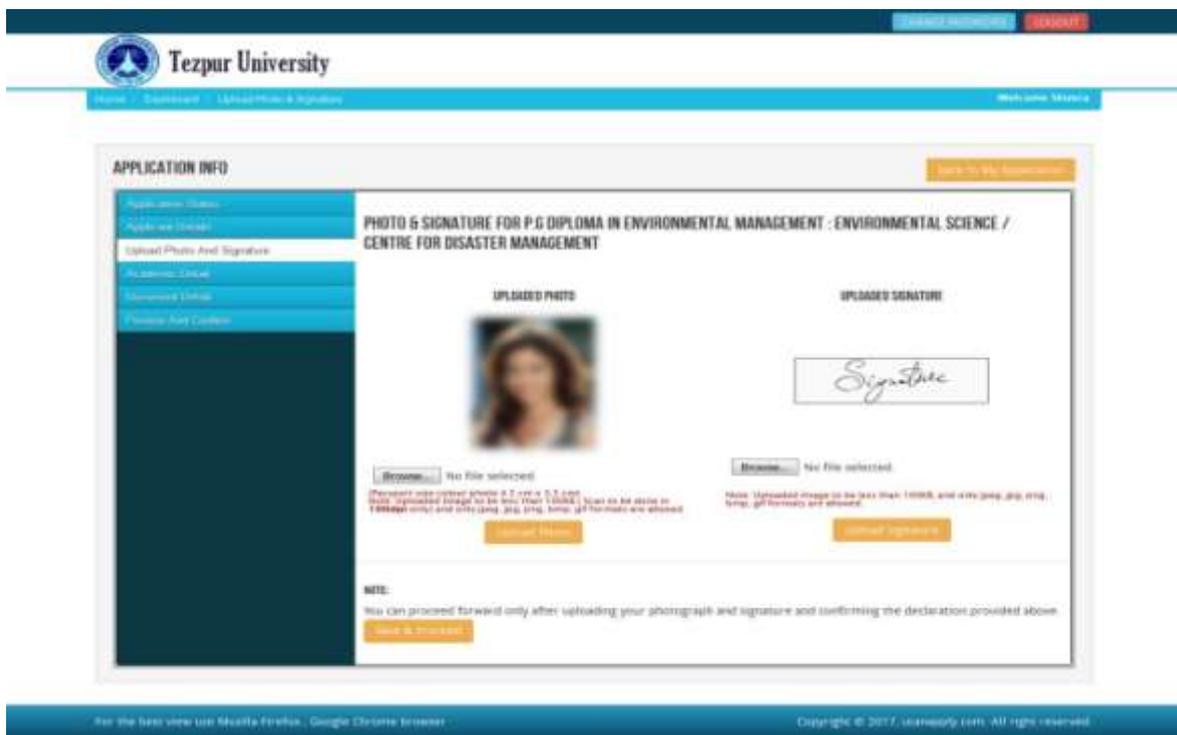
If you are facing any problem to upload your photo or rejected by the system then we are requested you to resize your photo as per the sample images shown here.

To Resize your scanned photo please follow the following steps:

1. Right click on the scanned photo file → Open with → Microsoft Office Picture Manager
2. Then look at the top menus, Click Picture → Resize
3. Now look at the right pannel, Select the radio button Custom width x height, And write width = 138px, height = 177px. Then Click OK to complete.
4. If you are not able to do this properly, then you can try 'Crop' feature for the 'Picture' menu
5. The save the file.



**Step 4:** Choose the image file (jpeg format; photo should be within 3.5 x 4.5 cm in size, scanning resolution should be within 100 dpi & file size not more than 100 kb) of your scanned passport size photograph and signature and click the button 'Upload Photo' and 'Upload Signature' button given below the Box. After you have successfully uploaded the photograph and signature, you will see the following page:



**Step 5:** After filling up application click the 'Save and Proceed' Button given at the bottom you have filled up all the required fields of the '**Academic Details**', here you add your passed examination details and Click on the 'Save' button.

[CONTACT US](#)
[LOGOUT](#)


**Tezpur University**

[Home](#)
[Dashboard](#)
[Academic Details](#)
[Welcome Student](#)

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**APPLICATION INFO**

[Application Status](#)  
[Application Details](#)  
[Upload Photo And Signature](#)  
[Academic Detail](#)  
[Document Detail](#)  
[Personal And Contact](#)

**ACADEMIC DETAILS FOR P.G DIPLOMA IN ENVIRONMENTAL MANAGEMENT : ENVIRONMENTAL SCIENCE / CENTRE FOR DISASTER MANAGEMENT**

*Note: If page has not loaded properly. [Click here to reload](#)*

Name of the Examinator	Board / University and Roll	Year of Passing / Attempt	School Name/College	Div	Marks Scale	Marks Obtained	Total Marks	Marks %
10th std. +	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text"/>	CGPA <input type="text"/>				
(10-2) th std. +	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text"/>	CGPA <input type="text"/>				
Bachelor Degree +	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text"/>	CGPA <input type="text"/>				

Result Awarded

*Note: Candidates are instructed to read the eligibility clauses carefully from prospectus before applying to any course, University will not be responsible for errors made by candidates in such cases, and application fees paid in such cases will not be refunded.*

[Save](#)

For the best view use Mozilla Firefox , Google Chrome browser
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**Step 6:** After filling up application click the 'Save' Button given at the bottom you have filled up all the required fields of the 'Document Details', here you add your document details and Click on the 'Save & Continue' button.

[CONTACT US](#)
[LOGOUT](#)


**Tezpur University**

[Home](#)
[Dashboard](#)
[Document Detail](#)
[Welcome Student](#)

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[Back to My Application](#)

**APPLICATION INFO**

[Application Status](#)  
[Application Details](#)  
[Upload Photo And Signature](#)  
[Academic Detail](#)  
[Document Detail](#)  
[Personal And Contact](#)

**STATUS OF SUBMITTED APPLICATION(S)**

**DOCUMENT DETAILS FOR P.G DIPLOMA IN ENVIRONMENTAL MANAGEMENT : ENVIRONMENTAL SCIENCE / CENTRE FOR DISASTER MANAGEMENT**

*Note: Uploaded image should be less than 200KB (Scan to be done in 100dpi only)*

Name of the Document	Uploaded link	Upload	Type	
Age proof / PAN Card, AADHAR Card, 10th Marksheet/Answer Card, Birth Certificates		<input type="button" value="Browse"/> No file selected.	Original	<input type="button" value="Upload"/>
10th std. (Marksheet / Grade Card)		<input type="button" value="Browse"/> No file selected.	Original	<input type="button" value="Upload"/>
(10-2) th std. (Marksheet / Grade Card)		<input type="button" value="Browse"/> No file selected.	Original	<input type="button" value="Upload"/>
Bachelor Degree (Marksheet / Grade Card)		<input type="button" value="Browse"/> No file selected.	Original	<input type="button" value="Upload"/>
Physically Challenged		<input type="button" value="Browse"/> No file selected.	Original	<input type="button" value="Upload"/>

*Note: You can proceed forward only after uploading all your documents as shown above, these documents are being asked in connection to the details entered by you in the Applicant details section.*

For the best view use Mozilla Firefox , Google Chrome browser
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Upto this stage, you have completed all stages of the Application Form. Now, click the 'Save & Continue' button given at the bottom of the page. This will help you see entries made in various sections of the Application Form. In case you want to edit some details, you should do so before clicking 'I confirm the above' checkbox and clicking the 'Confirm & Submit' button because **once you confirm and submit an application form, it cannot be edited further.**

For the other subject system will go for **Applicant Form View** page. Here you can check all information which you have entered in your application process. If everything is ok then click the button **I CONFIRM THE ABOVE** & Click 'Confirm & Submit' button.

After that system will show you the **Proceed to Payment** button to complete the payment.

[Home](#) [Dashboard](#) [Application Form view](#) [Logout](#)



**Tezpur University**

www.tezpuruniversity.ac.in



**TEZPUR UNIVERSITY (COOL)**  
 Napaam, Tezpur  
 Sonpur, PW - 794026  
**Application for Admission to P.G Diploma in Environmental Management**  
 Session: 2017-2018

Application ID: TD38244252  
 Payment ID: FEE NOT PAID

**D1. Name of the Candidate:** \_\_\_\_\_

**D2. Father's Name & Occupation:** Mr. SANDIP GANGULY  
**Mother's Name & Occupation:** Mrs. DEPTI GANGULY

**D3. Permanent address:**  
 Backhagan, Kokata, Kokata, City/Town: Kokata, State: West Bengal, Pin: 700017  
 Mobile No: \_\_\_\_\_

**D4. Category:** GENERAL (UR)  
 Belongs to Minority: No

**D5. Address for Communication:**  
 Backhagan, Kokata, Kokata, City/Town: Kokata, State: West Bengal, Pin: 700017  
 Mobile No: \_\_\_\_\_ Email ID: \_\_\_\_\_

**D6. Date of birth:** 12/ October /1991  
**Marital Status:** Single  
**Gender:** Female  
**Religion:** Hindu  
**Employment Status:** Unemployed

D7. Educational Qualifications:						
Name of Examination	Name of Board/ University	Year of Passing	Division/Class	School Name/College	% of marks	CGPA
10th std.	West Bengal Board of Secondary Education, Calcutta	2009	1	ABCD	75	
(10+2) th std.	West Bengal Council of Higher Secondary Education, Calcutta	2013	1	ABCD	86.67	
Bachelor Degree	University of Goel Banga, West Bengal	2014	1	ABCD	85	
Any other (if Any):						

**D8. State of Domicile:** Other

**D9. Belongs to Differently abled Category:** Yes (40%)  
 (Certificate from appropriate authority to be enclosed)

**D10. Approximate yearly family income (Rs.):** 20000

**D11. Locality:** Urban

**Uploaded Documents:** (1) 10th std. (2) 10+2 th std. (3) Bachelor Degree (4) Age proof (PAN Card, AADHAAR Card, 10th Marksheet/Admit Card, Birth Certificate)

**Declaration:**  
 I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfil the minimum eligibility criteria and I have provided the necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. I have carefully studied the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in future over the same rules. Further, I also understand that it will be at the discretion of the University to admit a study centre.

**Date:** 27-04-2017  
**Signature of the candidate:** 

**NOTE:**  
 1. Bring all the original Marksheet/Grade Cards along with one (copied out) of application form at the time of verification of documents as per notification.  
 2. Set of sealed copies of all Marksheet/Grade Cards must be attached along with the form.  
 3. Admission of a candidate will be cancelled if any of the statements is found incorrect.  
 4. All notices regarding admission will be available in the University website (www.tezpuruniversity.ac.in & tezpuruni.edu.in).

Payment ID: FEE NOT PAID

Received one application from \_\_\_\_\_ for admission into **PG Diploma in Environmental Management** on 27-04-2017.

Signature of the deating Personnel

[Proceed to Payment](#) [Back](#)

For the best view use Mozilla Firefox , Google Chrome browser

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## How to pay the Application Fees?

**Step 1:** You will get dropdown for 'Payment Type', here you can get ONLINE Payment type. Click here to make payment. On clicking you will see the following screen.

Tezpur University

Home | Dashboard | Make Payment | Welcome, Student

SELECT APPLICATION(S) FOR PAYMENT OF APPLICATION PROCESSING FEE

Applicant Name :   
 Email-ID :   
 Mobile No. :

LIST OF COMPLETE APPLICATION(S) IS GIVEN BELOW: [Check Previous Transaction Details](#)

APPLICATION ID	Program Name	Amount	Payment Type
TD00276252	B.A. Diploma in Environmental Management	Rs. 8600	ONLINE

Credit Card  Debit Card  NEFT (Net Banking on SBI)  NEFT (Net Banking on Others)

APPLICATION PROCESSING FEES FOR APPLICATION

Rates For	Amount	Fees
Application Fees		Rs. 8600
Total		Rs. 8600

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**Step 2:** You can select the applications for which you want to pay the Tezpur University (CODL) Application Portal Online Fee by clicking 'ONLINE' the check box given in the bottom left for 'Select to Pay'. You have option of paying Tezpur University (CODL) Online Fees [using Credit Card/ Debit Card/ NEFT (Net Banking on SBI)/ NEFT (Net Banking on Others)] through payment gateway available on the Portal [by clicking 'Proceed to Pay'].

Tezpur University

Home | Dashboard | Make Payment | Welcome, Student

SELECT APPLICATION(S) FOR PAYMENT OF APPLICATION PROCESSING FEE

Applicant Name :   
 Email-ID :   
 Mobile No. :

LIST OF COMPLETE APPLICATION(S) IS GIVEN BELOW: [Check Previous Transaction Details](#)

APPLICATION ID	Program Name	Amount	Payment Type
TD00276252	B.A. Diploma in Environmental Management	Rs. 8600	ONLINE

Credit Card  Debit Card  NEFT (Net Banking on SBI)  NEFT (Net Banking on Others)

APPLICATION PROCESSING FEES FOR APPLICATION

Rates For	Amount	Fees
Application Fees		Rs. 8600
NEFT (Net Banking on SBI) Rs. 30		Rs. 26.00
Total		Rs. 8860.00

[Proceed to Pay](#)

**Step 3:** On clicking 'Proceed to Pay', following screen will appear. Here you can check your summary and payment amount etc. Once you click **Pay Now & Submit Application** button then system will go for payment to your banking website. After a successful payment you will get Payment Successful message. And your application process is complete.

[Check Application](#)
[Submit](#)


**Tezpur University**

[Home](#)
[Dashboard](#)
[Payment](#)
[Welcome Dharma](#)

**ONLINE PAYMENT**

To proceed with the payment please click on the **"Pay Now & Submit Application"** button below or in case you want to cancel the payment process then click on the **"Cancel"** button. Please note that NO changes in the details furnished by you in the Application form would be possible once you make the payment of Fee.

**Summary of Candidate :**

**Name:** [Redacted]  
**Email:** [Redacted]  
**Mobile Number:** [Redacted]

**Summary of the amount and TDS charges :**

As per Banking / Payment Gateway rules, you would be also required to pay the online payment charges (TDS) in addition to the Application fee as per the details given below:

<b>Amount Payable:</b>	Rs. 8600
<b>Online Payment Charges (TDS):</b>	Rs. 30
<b>Total Amount to be paid:</b>	Rs. 8630.00

[Pay Now & Submit Application](#)

**Note:** Candidates must wait for at least 24 hours to get update about the success of payment. Please check your mail for Payment success mail received. Please inform us to the helpline email only after 24 hours and proper checking about any issues related to payment updation. While informing us in our mail do not forget to mention your email id through which you have registered, the application form id and your phone number.

Fees once paid is not refundable in any circumstance.

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After a successful payment you can take the Print of the form.

*Online Support Services*  
*TEZPUR UNIVERSITY (CODL) Online Admission Portal 2017-2018*